



HD UPGRADE & TRAINING

Installation of the new control room and media suite is well underway! Each day new equipment is installed and we get one step closer to the big move. The excitement within the Media Staff is growing and we can't wait to begin training everyone on the new systems! To keep up to date with all of the recent installs, improvements and progress, make sure to follow the CFBC Media & Technology Ministry's Twitter account [@CFBCMediaTech](#). We are sending out daily tweets with photos and construction updates!

MEDIA & TECHNOLOGY MINISTRY WEBSITE

The new "CFBC Media & Technology" website is up and running! This is your source for training documents, service checklists, Planning Center login links and much more. This is also the perfect place to send people you think would be great additions to our Media Crew as the site has information about the different positions available as well as an online form to sign-up and join the ministry. Make sure to visit www.cfbcmedia.org today!

LIGHTING AND PROPRESENTER TRAINING

Since the operation of our lighting systems and ProPresenter will not change with the HD Upgrade, we want to be good stewards of your time and have therefore scheduled training for these areas in advance of the new equipment training in the coming weeks. We will have a general training session for our lighting and ProPresenter (lyric/video) crew positions on **October 7th from 3:00-6:00pm**. Both training sessions will run simultaneously and use the following schedule:

Training Level 1 (3:00-4:30)

Level 1 is for anyone who has not yet trained on these positions. Basic functions, options, and normal service operation will be covered. These are excellent sessions for anyone wishing to be trained on a new position that they currently do not work in and would like to...or for those who have already trained in these positions but would like a refresher on the basics.

Training Level 2 (4:30-6:00)

Level 2 is our "advanced" training. This session is ONLY for those who have previously been trained on the position or who attend the "Level 1" training earlier in the day. This session will include advanced functions, focused on editing cues/lyrics, troubleshooting and other "second tier" techniques.

If you will attend one of these trainings, please RSVP to [Josh Harbour](#) and let us know which session you will be attending.

Locations for these training sessions will be announced shortly.

NEW SUNDAY CREW ROSTER

Once the new Media Suite/Control Room is complete, our crew roster for Sunday mornings will have some slight changes. The new crew needs for each Sunday are:

Camera 1 (Center, Close-Up Shots)
Camera 2 (Center, Wide Shots)
Camera 3 (House Left)
Camera 4 (House Right)
Camera 5 (Jib)
Camera 6 & 7 (PTZ/Remote camera) & Tape Op
Shader
Lyrics (ProPresenter)
Video Graphics (ProPresenter)
Technical Director
Spot 1
Spot 2
Teleprompt
Lighting

As you can see, the camera crew has expanded as has our Lyrics/Video graphics crew. The Worship Center will see the addition of one new manned camera position plus the addition of a crew member to run two remote-controlled or "PTZ" (Pan/Tilt/Zoom) cameras as well as operate our video capture devices. We will also add a second Lyrics/Video crew member who will handle all graphic content (video, backgrounds, name keys, etc) separate from the Lyrics operator...much like we do in the FLWC services on Wednesday.

OCTOBER 21, 2012

FIRST SUNDAY IN NEW CONTROL ROOM

We are asking for volunteers to be on crew for the first Sunday (10/21) in the new Media Suite/Control Room. All camera, lyric, video graphics, shader and technical director crew members for Sunday, October 21 **MUST** be available for a training session on **Saturday, October 20th from 9:00am - 12:00pm**. Lighting, stage manager, spot and teleprompt crew members need not attend this training session as their positions do not change in the upgrade. While the use of ProPresenter will not change with the HD upgrade, how the program is used within the service flow *will*, and therefore it is necessary for Lyrics and Video Graphic crew members to attend this training. *PLEASE NOTE: this training session will only be for crew members working the 10/21 service.*

If you are available for training on October 20th and would like to be on the October 21st Media Crew, please e-mail [Josh Harbour](#) with your availability and what position you would prefer to work (we will do our best to accommodate you).

GENERAL TRAINING FOR NEW EQUIPMENT

There will be a training session for all other Media Crew members working camera, lyric, video graphics, shader and technical director positions on **October 21st from 3:00pm-6:00pm**. As of right now, this is the only other training session scheduled for the new equipment through the start of the new year. Please make every effort to be at this training session. If you are not able to attend, and you normally work one of the positions with new equipment (camera, lyric, video graphics, shader and technical director), you will not be able to be scheduled for a crew until you contact us to set-up an alternate training session. Since the audio upgrade will still be in progress at this point and we will be busy prepping for the Christmas Production, availability of alternate training sessions will be limited - for this reason, please try and make the training on October 20 (for crew members working the 10/21 service) or on October 21 (for all other crew members).

If you will attend the October 21st training session from 3:00pm-6:00pm, please RSVP to [Josh Harbour](#) with your availability and what position you would prefer to work (we will do our best to accommodate you).

Devotional

OCTOBER DEVOTIONAL

Last month, we looked at Jesus' answer to "What is the greatest commandment" in Matthew 22:36-40. Jesus said, "LOVE the Lord your God with all your heart and with all your soul and with all your mind. This is the first and greatest commandment. And the second is like it: 'LOVE your neighbor as yourself.' All the Law and the Prophets hang on these two commandments." To sum up Jesus' teaching, we should love in this order: God, others and then self ("I'm third").

Since loving God is the greatest commandment, we need a firm plan to ensure we are accomplishing this worthy goal, every day of our Christian lives. John 14:15, gives great insight into a Biblical way of loving God, "If you love me you will keep my commandments." That's right, loving God means we just do what he says, but accomplishing this task takes considerable effort.

The Bible gives a three-step process...[Read More](#)



There are five important points to remember when working in a live environment:

1. In Everything, be a Helpful Servant

- Remember your motivation for serving with a God-centered mindset.
- Do not get prideful when asked to do something.

2. Keep Calm

- Things will go wrong! Keeping them from going worse depends on you keeping calm.
- In stressful situations, look to those who know what to do and listen for directions.

3. Communicate Efficiently

- Use communication tools efficiently, keeping extra chatter to a minimum.
- Let staff members know as soon as an issue arises. The sooner a problem is identified, the sooner a resolution can be reached.

4. Show Respect for your Team

- Communication tones may change during a high-stress situation. This does not necessarily mean the speaker is being rude or disrespectful.
- Remember to give grace if spoken to harshly during these situations.
- When a decision is made by your Director, Producer or other lead crew member, respect the choice and follow it in the moment. Questions should be held until afterward to avoid additional stress in the moment.

5. Serve to Glorify God

- Serve with the mindset that you are serving God directly, and fulfill your role to that standard.

Remember these important points and apply them when working in a stressful, live environment. You will be much more equipped to handle the situation and to deal with any issues you will run into.



Tips & Tricks

PLANNING CENTER TIPS

Calendar Integration: Did you know you can integrate your CFBC Media Crew schedule with your Outlook, iCal or Google Calendar accounts? This is a great way to have all of your crew assignments viewable in your normal calendar you use for day to day or work scheduling. Download this [easy guide](#) to set-up your Planning Center account for calendar integration!

CAMERA CREW TIPS

Finding Your Shots during Praise/Worship:

- Always search for new shots. Your Goal as a camera operator is to get your camera “Live” as many times as possible. The best way to do this is to continually “feed” the director great shots.
 - Once your camera shot is no longer live, either zoom the camera out or look with your eyes to see where the action is on the stage.
 - Unless you are told to keep a "static" shot by the Director, keep your camera moving. You should always be pushing or pulling during music to add to the "feel" of the song.
 - When setting up your next shot, have a move planned...will you pan left or right? Will you do a slow pull or push? Give your Director options and try to keep the moves different each time.
 - All moves should be performed slowly, unless you are told otherwise by the Director. Even if you are filming a "fast" song, your pans, pulls and pushes should all be at slow speed.
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upcoming events

UPCOMING EVENTS

October 5 @ 7:00pm (WC) - "Love Worth Fighting For"

October 6 - Jim Eckles' Birthday

October 7 @ 3:00pm - 6:00pm (WC) - Lighting and ProPresenter Training

October 17 - Patti Hammer's Birthday

October 20 @ 10:00am - 2:00pm (WC) - Training for 10/21 Crew

October 21 @ 9:30am (WC) - First Service in New Control Room

October 21 @ 3:00pm - 6:00pm (WC) - Training for all Media Crew Members

October 24 - Jorge Santos' Birthday

October 25 - Chris Muniz's Birthday

October 28 - Fall Festival

December 14-16 (WC) - CFBC 2012 Christmas Production, **Full Crew Needed**

As you can see, a busy month! We are all so blessed with what the Lord has given us in the CFBC Media and Technology Ministry. Thank you for your dedicated service and commitment. We look forward to seeing you this Sunday. God Bless!

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