



# SERVICE CHECKLIST - CHAPEL

*Lyrics 11am Service*

**DATE:** \_\_\_\_\_

**CREW:** \_\_\_\_\_

## **Pre-Service (11am)**

- Verify correct playlist for this service is selected (8:15 vs 11)
- Verify all songs are full screen w/ looping background
- Verify all songs are set in the correct template
- Test "Parent Message"
- Save all changes
- Activate "Screen announcements"
- Review Sermon Notes

## **Post-Service (11am)**

- "Clear All"
- Save all changes
- Quit ProPresenter
- Shutdown Computer